



Applicant Journey: Direct Incentives Program for Teachers

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READ

Read through the website's information regarding the program and the Frequently Asked Questions (FAQ) page:

Website: <https://mseccdi.com/>

Frequently Asked Questions (FAQ) page: <https://mseccdi.com/resources/>



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CREATE ACCOUNT

Create an account in order to apply for the program (if you meet the qualifying criteria):

[CLICK HERE TO CREATE ACCOUNT](#)



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SUBMIT APPLICATION

Create and submit your initial application. You will need to be able to provide the following items for your application:

- Letter of Suitability or Paystub (the paystub will need to be within 30 days of your MDHS application date)
- Government issued photo ID



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INITIAL EMPLOYMENT VERIFICATION

Your Provider will be requested to verify your initial employment.



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APPLICATION APPROVAL

The Early Child Care Development Initiative Team will review your submission to see if you qualify for the incentive. (Sometimes, this might require additional information/verification from the Applicant.)



VISIT [MSECCDI.COM](https://mseccdi.com) TO LEARN MORE AND TO START YOUR APPLICATION TODAY!



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SUBMIT PAYMENT INFORMATION

- Please select and submit your preferred payment method and the information required for successful payment.



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ADDITIONAL VERIFICATION

The ECCDI Team will be verifying your:

- Social Security Number (SSN) (The name affiliated with the SSN must align with the name on your application)
- Bank/Payment Information

*If this information is inaccurate, payment will be delayed, and we will reach out to you.



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PAYMENT IN PROGRESS EMAIL

A successful verification will result with the disbursement email being sent to your application email.

The previous month will be paid out the following month. *Ex. The month of April will be paid out at the end of May.*

Payments will go out toward the end of each month. Please allow 14 days to receive the funds after receiving your disbursement notification email.

If you do not receive payment after 14 days, please submit a support ticket by visiting, <https://mseccdi.com/contact-us/> and selecting "Direct Incentive – Payment Outside of 14 Day Window" as the issue.



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MONTHLY EMPLOYMENT VERIFICATION

If you are approved, your employer will need to confirm your employment status on a monthly basis in order for you to receive payments.



POTENTIAL DELAY IN PAYMENT REASONS

While your application has been approved, please be aware that there may be a delay in receiving your funds. Please see below a list of the more common reasons for a delay in payment:

- SSN failed validation
- Bank information failed validation
- The Provider did not complete your employment verification prior toward mid-month.
- You have transitioned to another CCPP facility

Rest assured that despite any potential delays caused by these items, you will still receive the full amount of funds you've been approved for.

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